

# EXECUTIVE COMMITTEE LEADER'S WORK PROGRAMME

**1 December 2012 to 31st March 2013**

(published as at 20th November 2012)

This Plan gives details of items on which key decisions are likely to be taken in the coming four months by the Borough Council's Executive Committee.

(NB: There may be occasions when the Executive Committee may make recommendations to Council for a final decision. e.g. to approve a new policy or variation to the approved budget.)

Whilst the majority of the Executive Committee's business at the meetings listed in this Work Programme will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains confidential, commercially sensitive or personal information. This is called exempt information. Members of the public and media may be asked to leave the meeting when such information is discussed.

If an item is likely to contain exempt information we show this on the Work Programme. You can make representations to us if you consider an item or any of the documents listed should be open to the public.

**REDDITCH BOROUGH COUNCIL**  


*making  
a  
difference*

[www.redditchbc.gov.uk](http://www.redditchbc.gov.uk)

This Work Programme gives details of items on which key decisions are likely to be taken by the Borough Council's Executive Committee, or full Council, in the coming four months.

**“Key Decisions” are ones which are likely to:**

- (i) result in the Council incurring expenditure, foregoing income or the making of savings in excess of £50,000 or which are otherwise significant having regard to the Council's budget for the service or function to which the decision relates; or**
- (ii) be significant in terms of its effect on communities living or working in the area comprising two or more wards in the Borough;**
- (iii) involve any proposal to cease to provide a Council service (other than a temporary cessation of service of not more than 6 months).**

The Work Programme is available for inspection free of charge at the Town Hall, Walter Stranz Square, Redditch, B98 8AH from 9am to 5pm Mondays to Fridays; or on the Council's website ([www.redditchbc.gov.uk](http://www.redditchbc.gov.uk)).

If you wish to make representations on the proposed decision you are encouraged to get in touch with the relevant report author as soon as possible before the proposed date of the decision. Contact details are provided. Alternatively you may write to the Head of Legal, Equalities and Democratic Services, The Town Hall, Walter Stranz Square, Redditch, B98 8AH or e-mail: [democratic@bromsgroveandredditch.gov.uk](mailto:democratic@bromsgroveandredditch.gov.uk)

The Executive Committee's meetings are normally held every four weeks at 7pm on Tuesday evenings at the Town Hall. They are open to the public, except when confidential information is being discussed. If you wish to attend for a particular matter, it is advisable to check with the Democratic Services Team on (01527) 64252, ext: 3269 to make sure it is going ahead as planned. If you have any other queries, Democratic Services Officers will be happy to advise you.

The full Council meets in accordance the Council's Calendar of Meetings. Meetings commence at 7.00pm.

#### **EXECUTIVE COMMITTEE MEMBERSHIP**

Councillor Bill Hartnett	Leader of the Council and Portfolio Holder for Community Leadership & Partnership
Councillor G Chance	Deputy Leader and Portfolio Holder for Planning, Regeneration, Economic Development, Public Transport
Councillor Phil Mould	Portfolio Holder for Corporate Management
Councillor Rebecca Blake	Portfolio Holder for Community Safety & Regulatory Services
Councillor Mark Shurmer	Portfolio Holder for Housing
Councillor Debbie Taylor	Portfolio Holder for Local Environment & Health
Councillor Luke Stephens	Portfolio Holder for Leisure & Tourism
Councillor Michael Braley	
Councillor Carole Gandy	

<b>Decision</b>	<b>Decision Taker including Details of Exempt Information (if any)</b>	<b>Date of Decision</b>	<b>Documents submitted to Decision Maker / Background Papers List</b>	<b>Contact for Comments</b>
Concessionary Rents Policy	Executive Committee	18 December 2012	Report of the Head of Finance and Resources	Teresa Kristunas, Head of Finance and Resources, 01527 64252 ext 3295
Town Centre Landscape Improvements (including Church Green)	Executive Committee	18 December 2012	Report of the Head of Planning and Regeneration	Lyndsey Hadley, Planning Officer, 01527 64252 ext 3401 Carl Walker, Environmental Services Manager, 01527 64252 ext 3421
Tenancy Strategy and Policy 2012-2014	Executive Committee <i>Recommendation to be made to Council</i>	18 December 2012 7 January 2013	Report of the Deputy Chief Executive and Executive Director (Leisure, Environmental & Community Services)	Matthew Bough, Housing Policy Manager, 01527 64252 ext 3120
Council Tax Support Scheme	Executive Committee <i>Recommendation to be made to Council</i>	18 December 2012 7 January 2013	Report of the Executive Director (Finance and Resources) – S151 Officer	Jayne Pickering, Executive Director (Finance and Resources) – S151 Officer 01527 881207
Quarterly Sickness Monitoring – Quarter 2 – July to September 2012	Executive Committee	18 December 2012	Report of the Head of Finance and Resources	Mark Stanley, Acting Human Resources and Development Manager, 01527 881673
Worcestershire Homelessness Strategy	Executive Committee	18 December 2012	Report of the Deputy Chief Executive and Executive Director (Leisure, Environmental & Community Services)	Matthew Bough, Housing Policy Manager, 01527 64252 ext 3120

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Street Naming and Numbering – Review of Policy	Executive Committee	18 December 2013	Report of the Head of Transformation	Celeste Dixon Geographical Information Systems Support Officer 01527 881684
Medium Term Financial Plan 2013/14 – 2015/16	Executive Committee	18 December 2012	Report of the Executive Director (Finance and Resources) – S151 Officer	Jayne Pickering, Executive Director (Finance and Resources) – S151 Officer 01527 881207
Council Tax Base 2013/14	Executive Committee	15 January 2013	Report of the Head of Finance and Resources	Sam Morgan, Financial Services Manager, 01527 64252 ext 3790
Medium Term Financial Plan 2013/14 – 2015/16	Executive Committee	15 January 2013	Report of the Executive Director (Finance and Resources) – S151 Officer	Jayne Pickering, Executive Director (Finance and Resources) – S151 Officer 01527 881207
Home Energy Conservation Act (HECA)	Executive Committee	15 January 2013	Report of the Head of Environmental Services	Ceridwen John, Climate Change Manager, 01527 64252 ext 3046
Fees and Charges 2013/14	Executive Committee	12 February 2013	Report of the Head of Finance and Resources	Sam Morgan, Financial Services Manager, 01527 64252 ext 3790

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Initial Estimates 2013/14 – 2015/16	Executive Committee <i>Recommendation to be made to Council</i>	12 February 2013 18 February 2013	Report of the Head of Finance and Resources	Sam Morgan, Financial Services Manager, 01527 64252 ext 3790
Quarterly Customer Services Monitoring – Quarter 3 – October to December 2012	Executive Committee	12 February 2013	Report of the Head of Customer Services	Amanda de Warr, Head of Customer Services, 1527 881241
Quarterly Budget Monitoring – Quarter 3 – October to December 2012	Executive Committee	12 February 2013	Report of the Head of Finance and Resources	Sam Morgan, Financial Services Manager, 01527 64252 ext 3790
Quarterly Monitoring – Write Off of Debts – Quarter 3 – October to December 2012	Executive Committee	12 February 2013	Report of the Head of Finance and Resources	Teresa Kristunas, Head of Finance and Resources, 01527 64252 ext 3295
Assistive Technology Partnership with Worcestershire Telecare	Executive Committee <i>Recommendation to be made to Council</i>  <i>NB: Possible need to consider matter in private session by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972</i>	12 February 2013 25 March 2013	Report of the Acting Head of Community Services	J Willis Acting Head of Community Services 01527 534149 ext 3348

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Council Tax Setting 2013/14	Executive Committee <i>Recommendation to be made to Council</i>	18 February 2013 18 February 2013	Report of the Head of Finance and Resources	Sam Morgan, Financial Services Manager, 01527 64252 ext 3790
Plymouth Road Cemetery	Executive Committee	12 March 2013	Report of the Head of Environmental Services	Sue Horrobin, Environmental Services Manager 01527 64252 ext 3706
Quarterly Sickness Monitoring – Quarter 3 – October to December 2013	Executive Committee	12 March 2013	Report of the Head of Finance and Resources	Mark Stanley, Acting Human Resources & Development Manager, 01527 881673
Highway Impact & Accessibility Modelling Report – Worcestershire County Council (Halcrow) May 2011	Executive Committee	Date to be identified	Report of the Head of Planning & Regeneration	Emma Baker, Acting Development Plans Manager, 01527 64252 ext 3376
Housing Allocations Policy – Review	Executive Committee	Date to be identified	Report of the Head of Housing	Liz Tompkin, Head of Housing, 01527 64252 ext 3304